

Village of Jemez Springs Planning and Zoning Commission
Regular Meeting Minutes
April 18, 2024 at 6:30 p.m.
Josephine Shephard Memorial Building Conference Room

1. Betsy Daub called the meeting to Order at 18:30.
 - a. Members present: Betsy Daub (Chair), Sean Cridland (ViceChair), Talia Michelle (Sec), Susanna Cooper, Rose Fenton, & Fred Simmank
 - b. Members absent:
 - c. Guests:
2. Introduction of Guests
3. Agenda approved.
4. Previous Meeting's Minutes from March 21, 2024 approved as submitted.
5. Public Input - none
6. New Business - none
7. Old Business
 - a. Request for Lot Line Adjustment (removal of lot line between Tract K-1-A and Tract G-1-A, and adjusted lot line to Tract K-1-B enlarging that lot to approx. 0.5ac.) by the Servants of Paracletes was not received. However, Commission authorized Betsy to approve the Lot Line Adjustment if it comes in and matches the survey presented to the Commission today.
8. Commission Business
 - a. Chair Report:
 - i. Inquiries by residents: 1. William Faulkner – upcoming steep slope variance. 2. An Alcohol, Tobacco & Firearm representative asked if our Village has any ordinances regarding a firearm business. The Village has no Planning & Zoning ordinances regarding firearms.
 - ii. Update on Village Projects – no updates
 - iii. Other updates
 1. The Village's Floodplain assessment MOU with Sandoval County is still in effect and Suzanne Hathon is now our contact.
 2. Robert Sandoval building permit request (49 Sandoval Rd) is in a Special Floodplain Hazardous area and will therefore be subject to receiving a Flood Plain Development Permit from Sandoval County.
 3. P&Z Commissioners' contact information obtained for Village Clerk
 4. Permit request for demolition of a damaged garage at 496 Mooney Dr was processed and approved by Chair Daub prior to our meeting.
 - b. Commissioner Reports –
 - i. Village Workshop on Paraclete chapel 2024.04.16 – Original donation offer has been rescinded. The Village passed a resolution that if the Paracletes offered the property with the original lot lines, the Village would accept the Chapel property donation AS IS.
 - ii. Village Trustee Meeting 2024.04.16 – 3 resolutions passed
 - c. Technology Update
 - i. File Share and email use training is scheduled for April 22, 1-3pm
 - d. Sean will attend the May 21st meeting of Village Trustees as the P&Z Representative.

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9. Ordinance Review

Reviewed what had been covered previously, and mentioned an Amendment process exists in Village Ordinances. Commissioners will meet for a workshop specifically for reviewing the ordinances on May 9th at 6pm, at which time all will be prepared to cover 130 through 130-23, paying attention to several specific items.

10. Meeting adjourned at 20:01